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Principal Scientist & Vigilance Officer

**No. 04 /Vigilance Notice/ 2021**

**Date: 19th Mar., 2021**

**To**

**The Head of Division/Centre/Farm/Section/Program Coordinator, ICAR-IISWC**

**Sub: Notification on the precautions over the procurement/distribution of items/benefits to the farmers/beneficiaries of various projects/schemes executed by the Institute -reg.**

Sir/Madam,

It is to bring to your kind notice that various research and developmental projects/schemes are being undertaken by the institute and following precautions and transparency measures that may be considered while planning and executing various activities and expenses.

1. While procuring and distributing items/benefits worth beyond certain **reasonable amount** of rupees (Please refer point No. 4 here for details) to individual farmers appropriate MOU to the effect that the item(s) and the benefit(s) received by the beneficiary/farmer will be genuinely utilized for the purpose the item(s) was/were procured and distributed.
2. Preferably, the items and benefits may be rationally distributed to a maximum number of due beneficiaries/farmers of the watersheds/villages to whom the particular programs/schemes are basically intended, as per the needs/potential perceived.
3. The program activities including distribution of items/benefits to the beneficiaries/farmers may be executed or incurred preferably through the farmers'/beneficiaries' association(s) or relevant registered society that may be existing in the locality or be created for the purpose. Due MOU may be executed during any procurement and distribution of items/benefits worth above certain reasonable amount of rupees.
4. As regard to the **reasonable amount** for the individual beneficiary, it may be viewed as a relative amount of benefit given to the individual farmer *versus* the rest of other beneficiaries or farmers of the whole/section of watersheds/villages considered. In other words, the understandable amount that one can justify with certain rationale/context, if need arises anytime. **Understandably, it could range from a few thousands to around fifty thousand Rupees.**
5. Proper record of procurement, distribution, receipt and benefits accrued may be maintained by the concerned program implementer or official in order to provide confidence to the system, public and avoid later stage problems.
6. Please let us ensure that no guideline reduces the quantum and quality of development/research activities anytime by giving due priority to the quantum and quality. Hope, the transparency and rationale based activities do not deter/delay the execution *per se*, in any way.

This suggestive notification given in line with the preventive vigilance is aimed to bring an element of rationale into the execution processes and thereby gain confidence of the system and the public at large while improving efficiency in execution of various activities under different programs/schemes. The content of this notification may be brought to the notice of all concerned in the Divisions, the Centres and Sections of the Institute, please.

This has the approval of the Director, please.

Thanking you,

Yours sincerely,

M Muruganandam