



भाकृअनुप : भारतीय मृदा एवं जल संरक्षण संस्थान
२१८ कौलागढ़ रोड, देहरादून २४८ १६५ (उत्तराखण्ड)
ICAR: Indian Institute of Soil & Water Conservation
218, Kaulagarh Road, Dehradun 248195 (Uttarakhand)
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Email: caoiiswc@gmail.com



No. 1(1)/2001 – Adm/ 3124

Dated: 27-01-2021

To,

- (1) The Director/ Project Director of ICAR Institute /Project Directorate/ Bureau/ NRCs
- (2) The Deputy Secretary (Admn.), ICAR, KB, New Delhi.

Sub: Filling up the post of Junior Accounts Officer (JAO) by promotion on permanent absorption basis at this Institute – reg.

Sir/ Madam,

It is proposed to fill up one vacant **unreserved** post of **Junior Accounts Officer (JAO)** in the Pay Level 6 (Rs. 35400/- to Rs. 112400/-) of the 7th Central Pay Commission by promotion of ICAR Audit & Accounts Examination qualified officials from other Institute / Headquarters under the Council on permanent absorption basis at this Institute. The particulars of the post and eligibility are as per details given below: -

S. N.	Name of the post	No. of Post	Pay Band & Level as per 7 th CPC	Eligibility
(1)	Junior Accounts Officer (Unreserved)	01	Level 6 (Rs. 35400/- to Rs. 112400/-) of the 7 th CPC	By promotion of ICAR Audit and Accounts Examination qualified official from other Institute / Headquarters under the Council on permanent absorption basis.

It is requested that the vacancy may be circulated among the eligible and desirous candidates, if any, working at your Institute/ Establishment. The application(s) of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the **proforma** appended along with their **complete APAR Dossiers (Attested photo copies) for the last five years, so as to reach at this Institute within 30 days from the date of issue of this circular.** The applications received after the prescribed date and/ or without necessary documents will summarily be rejected.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application.

Yours faithfully,

Neha Dobhal
27/01/2021
(Neha Dobhal)

Assistant Admin. Officer

Copy to:

1. The PD, DKMA, ICAR, Krishi Bhawan, New Delhi -110001 for uploading the same on ICAR's website.
2. OIC, AKMU for publishing the above circular on institute's website.

PROFORMA

Application for the post of Junior Accounts Officer on Permanent absorption basis at ICAR-IISWC, Dehradun.

1. Name of the candidate –
(In Block Letters)
2. Name of the Institute where -
applicant is working
3. Date of Birth –
4. Date of appointment on regular basis -
in the present grade
5. Educational Qualification –
6. Details of Service including present post -

Name of the Institute	Post held	Scale of pay/ Pay level	Period From	Period To	Nature of duties in details

7. Whether Permanent or Temporary –
8. Whether belongs to SC/ST/EWS/XSM/Divyang –
9. Present pay level & basic pay –
10. Computer Operational Knowledge, if any
11. Any other information relevant to the post

Declaration

I _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after selection, action may be taken against me and I shall abide by the decision of the Director ICAR-IISWC, Dehradun.

Date :

Signature of Applicant

Certificate to be furnished by the Head of Office

1. Certified that the information furnished above are verified from the records of the candidate and found correct.
2. Vigilance Clearance Certificate is enclosed.
3. APARs of the last five years (Photo copies) duly attested are enclosed.

Signature with seal of Office