



भाकृअनुप : भारतीय मृदा एवं जल संरक्षण संस्थान  
२१८ कौलागढ़ रोड, देहरादून २४८ १६५ (उत्तराखण्ड)

**ICAR: Indian Institute of Soil & Water Conservation**  
218, Kaulagarh Road, Dehradun 248195 (Uttarakhand)  
Tel. (O) 0135 275 7214, Fax : 0135 275 7214, 275 4213 & 2755386  
Email: caoiiiswc@gmail.com



ISO 9001:2015

File No. 21-1/2021-Adm.(Comp.No. 119814)/1755

Dated: - 08/11/22

To,

All Directors/Project Directors of ICAR Institutes / NRCs/ATARIs

**Subject : Filling up of vacant posts of Assistant at ICAR- IISWC, Dehradun on permanent absorption basis ( Inter- Institutional "Transfer")- req.**

Sir/ Madam,

It is proposed to fill up the following vacant posts of Assistant at ICAR- Indian Institute of Soil & Water Conservation, Headquarters Dehradun/ Regional Centres on permanent absorption basis from the eligible candidate(s) working in ICAR Headquarters/ Institutes/ Project Directorates/ NRCs/ ATARIs who are fulfilling the eligibility criteria as mentioned below:-

Sl. No.	Name of the post	No. of Post(s)	Pay-Level	Eligibility
1.	Assistant	04 UR – 03 OBC – 01	Pay Level-6 in the pay matrix of 7 <sup>th</sup> CPC	Candidates holding analogous posts on substantive basis working in ICAR Headquarters/ Institutes Project Directorates/ ATARIs having minimum 03 years of regular service.

Selection against above post shall be further governed as per guidelines of inter institutional transfer circulated by the Council vide letter No.33-8/2016-Est.I dated 19.9.2016 and amended from time to time.

It is requested that the above vacancies may be circulated amongst the eligible and desirous candidate if any, working at your office and necessary particulars of such candidates who are willing to apply for the posts and can be relieved immediately in the event of their selection may please be forwarded to the institute in the prescribed application proforma enclosed herewith along with the following documents:

- I. Attested copies of APARs for last 03 years.
- II. Certificate to the effect that no disciplinary/ vigilance case is pending against the official.
- III. Integrity certificate.

The last date for the receipt of the applications through proper channel along with all relevant documents is **05.02.2022**. Incomplete applications and those which are received after the prescribed date or without the documents mentioned above or applications received not through the proper channel will summarily be rejected.

Yours faithfully,

(Neha Dobhal)

Assistant Admin. Officer

**Copy to:**

1. The Director (A), ICAR, Krishi Bhawan, New Delhi – 110001.
2. Dy. Secretary (NRM), ICAR, KAB-II, Pusa, New Delhi for kind information with reference to approval conveyed vide letter No. NRM/3-16/2021-IA.II dated 06.08.2021.
3. The Officer-in-charge, AKMU, ICAR-IISWC, Dehradun for uploading on institute's website.
4. PS to Director, ICAR IISWC, Dehradun.
5. Guard File.



## PROFORMA

Application for the post of/ पद के लिए आवेदन पत्र .....

1. Name in block letters/  
आवेदक का पूरा नाम :
2. Place of Posting/ कार्य स्थल :
3. Date of birth/ जन्म तिथि
4. Whether permanent or temporary  
स्थायी अथवा अस्थायी
5. Date of joining in ICAR/  
परिषद में कार्य ग्रहण करने की तिथि :
6. Date of joining in present grade  
and status of probation/  
वर्तमान पद ग्रहण करने की तिथि एवं  
परिवीक्षा की तिथि :

7. Brief particulars of service including present post/ वर्तमान पद पर सेवा से जुड़े ब्योरा:

S.No. /क सं	Post held / पद	Period / अवधि	Pay Scale / वेतन मान	Nature of duties / कार्य की प्रकृति

8. Educational Qualification/ शैक्षणिक योग्यता :
9. Whether SC/ST/General/ EWS/PwD  
अनु.जा / अनु. जजा. / सामान्य/ईडब्ल्यूएस/दिव्यांग :
10. Any other relevant information/ अन्य कोई आवश्यक सूचना :

I do, hereby declare and certify that the information provided above is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any point of time before or after the selection, action may be taken against me and I shall abide by the decision.

Signature of the candidate with date  
आवेदक के हस्ताक्षर/ दिनांक

It is certified that particular furnished are correct and no disciplinary case is either pending or contemplated against the official and no penalty, major or minor, was imposed on the official during last ten years. His integrity is beyond doubt.

Signature of Head of Office with seal/  
कार्यलय प्रमुख के हस्ताक्षर सील सहित